

2009 COURSE SUMMARY

| COURSE | Description | Start Dates | Length | Tuition Fees |
|-----------------------|---|--|-------------|---|
| GENERAL ENGLISH | BEST FOR EVERYDAY COMMUNICATION | Students may start on any Monday | 1-52 weeks | Super Intensive (25 hrs/wk) 1 to 10 wks: \$310/week 11 to 20 wks: \$295/week 21+ wks: \$285/week |
| | <ul style="list-style-type: none"> Focus on everyday conversation and survival English Intensive Module Course for all English levels Six levels from Beginner to Advanced | | | |
| ACADEMIC ENGLISH | BEST FOR FURTHER STUDY ARTICULATION | Term commencement dates 2009: 29/12 27/1 23/2 | 1-52 weeks | Intensive (20 hrs/wk) 1 to 10 wks: \$285/week 11 to 20 wks: \$275/week 21+ wks: \$265/week |
| | <ul style="list-style-type: none"> Focus on Academic use of English Four levels from Pre-Intermediate to Advanced Qualify for direct entry into dozens of vocational courses, diplomas and degree programs Pre-enrolment test available | | | |
| BUSINESS ENGLISH | BEST FOR BUSINESS PROFESSIONALS | 23/3 20/4 18/5 | 4-36 weeks | Mini Intensive (15 hrs/wk) Flat rate: \$240/week (General English only) |
| | <ul style="list-style-type: none"> Focus on use of English in a business context Pre-enrolment test available | 15/6 13/7 10/8 | | |
| IELTS PREPARATION | BEST FOR IELTS EXAMINATION CANDIDATES | 7/9 6/10 2/11 | 4-36 weeks | Enrolment Fee: \$200 Materials Fee: 2 to 8 weeks: \$60 9 to 17 weeks: \$120 18 to 30 weeks: \$180 31 weeks and over: \$240 |
| | <ul style="list-style-type: none"> Focus on English learning modes required for successful completion of the IELTS examination: Reading, Writing, Speaking and Listening Lots of opportunities for practice tests Three levels from Intermediate to Advanced Pre-enrolment test available | 30/11 29/12 | | |
| CAMBRIDGE PREPARATION | GLOBALLY RECOGNISED ENGLISH COURSE | FCE & CAE 5/1 to 13/3 23/3 to 12/6 14/9 to 4/12 | 10-12 weeks | Super Intensive (25hrs/wk): \$330/week Intensive (20 hrs/wk): \$300/week Enrolment Fee: \$200 Materials Fee: \$110 Examination Fee: FCE \$362 CAE \$368 |
| | <ul style="list-style-type: none"> English language certificate course developed by Cambridge University - recognised worldwide Lots of opportunities for practice tests Entry levels: Upper-Intermediate for FCE, Advanced for CAE Pre-enrolment test available Timetable suitable for Work & Study | | | |

Students may choose from electives including Conversation, Pronunciation, Grammar in Context, Writing Skills, Current Affairs and TOEIC preparation.

Access Language Centre is closed on Public Holidays 1/1, 26/1, 10/4, , 13/4, 27/4, 8/6, 3/8, 5/10, 25/12, 26/12.

All courses are offered subject to student numbers.

ENGLISH PLUS PROGRAMS

| PROGRAM | Program Description | Length | Program Fees |
|--------------|--|-------------|---|
| INTERNSHIP | <ul style="list-style-type: none"> Participate in unpaid professional work experience placement in your chosen industry Can be combined with an English course or done as Internship only Entry level is Upper-Intermediate - Pre-enrolment test available Full applications must be received 3 months in advance | 1-52 weeks | Contact us for further information on available Internship + English and Internship Only packages |
| WORK & STUDY | <ul style="list-style-type: none"> This service helps you find paid Hospitality work (waiter, barista, bar staff etc) in Sydney Job Placement includes up to three interviews Entry level for Job Placement is Pre-Intermediate - Pre-enrolment test available Full applications must be received 2 months in advance, 4 wks min English course | 8-52 weeks | Work and Study Job Placement Service: \$495 |
| DEMI PAIR | <ul style="list-style-type: none"> Placement as a domestic assistant with a Sydney family Receive accommodation, meals and a weekly pocket allowance in exchange for 20 to 25 hours child minding and light housekeeping duties per week Entry level is Intermediate - Pre-enrolment test available Full applications must be received 2 months in advance | 8-52 weeks | Demi Pair Placement Fee: \$300 Demi Pair Bond Deposit: \$300 Homestay Deposit: \$460 |
| VOLUNTEER | <ul style="list-style-type: none"> Join a group of volunteers on environmental conservation projects around Australia Can be combined with any English course of 8 weeks or more | 1-6 weeks | Contact us for further information on available program packages |
| OCEANIA LINK | <ul style="list-style-type: none"> Divide an English course between Access in Sydney and Dominion in New Zealand Pay only one Enrolment fee and receive a free one-way airfare to or from New Zealand | 24-52 weeks | |
| BROWNS LINK | <ul style="list-style-type: none"> Divide an English course between Access in Sydney and Browns on the Gold Coast Pay only one Enrolment fee and receive a free one-way airfare to or from Queensland | 12-52 weeks | |

Access Language Centre reserves the right to change any of the information contained in this form at any time • All prices are in Australian Dollars and subject to change.

72 Mary St Surry Hills Sydney NSW 2010 Australia • Tel: +61 2 9281 6455 • Fax: +61 2 9281 7455 • www.access.nsw.edu.au • E-mail: registrar@access.nsw.edu.au

ABN 52 004 012 695 • CRICOS Provider Number 01738E

ACCOMMODATION OPTIONS

| Option | Accommodation Description | Fees |
|------------------------|--|---|
| FAMILY HOMESTAY | <ul style="list-style-type: none"> • Students are billeted with a family in Sydney • An excellent way to improve your English and learn about Australian lifestyle and culture • Friendly and safe family environment - ideal for students with limited travelling experience • Available as Single Room or Twin Share (must be booked by two students travelling together) • With meals (breakfast and dinner Mon-Fri and all meals on weekends) or room only (Single only) • Many Australian families keep pets so this may not be the best option for students with allergies • 4 weeks minimum stay | Placement Fee: \$180 Single Room: With meals: \$230/week Room only: \$180/week Twin Share: With meals: \$210/week Absent Holiday Rate: \$120 |
| STUDENT HOSTEL | <ul style="list-style-type: none"> • Live with other international students and travellers in a vibrant communal environment • Suitable for more independent students or those with more travel experience • Convenient Sydney City locations allows students to save on travelling expenses to and from Access • 24 hour a day access - suitable for students with part-time after hours jobs with late finishing times • Single or shared rooms available • Shared bathroom and kitchen facilities | Placement Fee: \$180 Single Room: From \$260/week Twin Share or Dorm: From \$120/week |
| HOTEL/MOTEL | <ul style="list-style-type: none"> • Suitable for short stays, study tour groups and students seeking more luxury than hostels offer • Convenient Sydney City locations allows students to save on travelling expenses to and from Access • Several options available from Budget to 5 Star • Single or shared rooms available | Placement Fee: \$180 Prices on request |
| APARTMENT/UNIT | <ul style="list-style-type: none"> • Suitable for long stay students requiring accommodation for more than six months • Only available after arrival in Sydney • Students will need to stay in alternate accommodation until an appropriate apartment has been found | Prices on request |

Accommodation is subject to availability • In the event that students request a change in accommodation after placement, an Accommodation Change Fee of \$100 will apply

OTHER FEES & CHARGES

| | | |
|---------------------------------------|---|---|
| AIRPORT MEETING SERVICE | <ul style="list-style-type: none"> • Access can arrange for someone to meet students with a welcoming smile at Sydney airport and take them to their accommodation • All inclusive price - no additional fees or charges such as road tolls | Arrival: \$110 Departure: \$70 |
| OVERSEAS STUDENT HEALTH COVER | <ul style="list-style-type: none"> • Student Visa Holders must have Overseas Student Health Cover (OSHC) • Access Language Centre can arrange this for you or you can organize your own • Only applies to Student Visa holders | Single: \$29.50/month Family: \$59/month |
| UNDER 18 STUDENTS GUARDIAN FEE | <ul style="list-style-type: none"> • Guardian fee is charged for Under 18 • A Guardian is required by Australian law for all International students under the age of 18 | Guardian Fee: \$45/week |

LIVING IN SYDNEY

| | |
|------------------------------|--|
| TRANSPORT | <ul style="list-style-type: none"> • Students in Homestay Accommodation should allow around \$45 per week for transport to and from Access Monday to Friday • Overseas students do not qualify for student concession fares on public transport in NSW |
| MEALS | <ul style="list-style-type: none"> • Students should allow around \$5 -10 per day for lunch • Students cooking their own meals should allow around \$120 per week for food |
| RECREATION | <ul style="list-style-type: none"> • Students should allow around \$100 per week for recreation and entertainment such as trips to the movies etc • Access organizes up to three extra curricular excursions each week to popular tourist attractions in Sydney |
| INSURANCE | <ul style="list-style-type: none"> • Access strongly recommends that students take out insurance on their possessions and also strongly suggest that Tourist and Working Holiday Visa holders take out medical insurance for the duration of their stay in Australia before leaving their country |
| SCHOOL AGE DEPENDENTS | <ul style="list-style-type: none"> • It is Australian law that students travelling with school age dependents must pay full fees for their primary and secondary education if these dependents attend Australian schools • Adequate schooling must be arranged if the stay is more than three months |
| CLIMATE | Summer (December to February) 27°C - 30°C Autumn (March to May) 11°C - 24°C Winter (June to August) 5°C - 17°C Spring (September to November) 11°C - 24°C |

TIMETABLE OPTIONS

| | SUPER INTENSIVE | INTENSIVE | DEMI PAIR | MINI INTENSIVE |
|-----------------|------------------------------|------------------------------|----------------------------|--|
| 8:30am-9:30am | Core Extension Lesson 1 hour | Core Extension Lesson 1 hour | (General English Only) | (General English Only) |
| 9:40am-11:10am | Core Module Lesson 1.5 hours | Core Module Lesson 1.5 | Core Module Lesson 1.5 hrs | Core Module Lesson 1.5 hrs |
| 11:20am-12:50pm | Core Module Lesson 1.5 hours | Core Module lesson 1.5 | Core Module lesson 1.5hrs | Core Module Lesson 1.5 hrs |
| 1:30pm-2:30pm | Elective Lesson 1 hour | | Elective Lesson 1 hr | Student Visa holders are not eligible for Mini Intensive |

Printed @ 2 Oct 2008 by SPH Printing





Complete and return to
72 Mary Street
Surry Hills, SYDNEY NSW 2010
AUSTRALIA
Facsimile: (61-2) 9281 7455
CRICOS Provider Code: 01738E
Email: registrar@access.nsw.edu.au

Access Language Centre

Enrolment Form

THE STUDENT

Family Name

Given Names

Postal Address in home country

.....

.....

Telephone

| | | |
|-----|-----------|-----|
| IDD | Area Code | Tel |
|-----|-----------|-----|

E-mail

Nationality

Country of Birth

Emergency Contact Number/s

| | | |
|-----|-----------|-----|
| IDD | Area Code | Tel |
|-----|-----------|-----|

Name of Emergency Contact Person

Visa Type

Date of Birth / /
day month Year

Sex (tick) Male Female

Occupation

Passport Number

Phone number in Sydney (if known)

Address in Sydney (if known)

.....

Describe your level of English (tick)

| | | | | |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Beginner | — | Pre-Intermediate | — | Advanced |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

THE COURSE

Starting Date / /
day month year

Number of Weeks

Super Intensive English (25hrs/wk)

Intensive English (20hrs/wk)

Mini Intensive (15hrs/wk)

Which course are you interested in? (tick)

General English Cambridge FCE Preparation

Academic English Cambridge CAE Preparation

IELTS Preparation Business English

English Plus Programs:

| | | | |
|-------------------|-------|----------------------|--------------------------|
| Internship | Weeks | <input type="text"/> | <input type="checkbox"/> |
| Work & Study | | | <input type="checkbox"/> |
| Demi-Pair | | | <input type="checkbox"/> |
| Volunteer Program | | | <input type="checkbox"/> |
| Oceania Link | | | <input type="checkbox"/> |

Do you plan to study in Australia after you finish your English Course? (tick) Yes No

Institution

Where did you hear about ALC? Which agent did you use?

.....

ACCOMMODATION

Do you need us to find accommodation for you? Yes No

If yes, how many weeks? weeks

If yes, which type of accommodation?

HOMESTAY ACCOMMODATION

Single room with meals

Shared room no meals

Do you have any special needs? Please specify
(Includes dietary, medical, religious, etc.)

Do you smoke? Yes No

Is it OK if the house has pets? Yes No

List your interests and hobbies

HOSTEL ACCOMMODATION

Single room Shared room

Dormitory 4-6 people

(Shared room only available if travelling with a friend)

Do you need the airport meeting service? (tick)

Yes No

FEES

| | | | |
|-----------------------|--------------|--|-----------------------------|
| I enclose payment for | AU\$ | | Enrolment Fee |
| | | | Tuition Fee (.....weeks) |
| | | | Accommodation Placement Fee |
| | | | Accommodation Fee |
| | | | Guardianship Fee |
| | | | Airport Meeting Service Fee |
| | | | OSHC Medical Insurance Fee |
| | | | Work & Study Program Fee |
| | | | Internship Placement Fee |
| | | | Demi-Pair Placement Fee |
| | | | Demi-Pair Bond |
| | | | Materials Fee |
| | TOTAL | | |

HOW TO ENROL

1. Fill in this enrolment form and send it by fax or e-mail to Access Language Centre (hereafter referred to as ALC).
2. We will send you a Letter of Acceptance and invoice upon acceptance of your enrolment by ALC.
3. Send the fees as an International bank cheque in Australian dollars made payable to Access Language Centre or by telegraphic transfer to the following account:
 Account name: Access Language Centre,
 Bank name: National Australia Bank Ltd,
 Branch name: Marrickville,
 Bank address: 85-95 Marrickville Rd., Marrickville NSW2204 Australia,
 BSB (Branch No.) **082-356** Account no.: **68 683 4690** Swift Code.: **NATAAU 3302S**
4. When your payment is confirmed and if you are applying for a student visa, we will issue an Electronic Confirmation of Enrolment form (e-CoE).
5. Contact the nearest Australian Embassy or consulate to find out how to apply for the correct visa.
6. Send your full flight arrival details to ALC. Homestay or Hostel details will then be advised. Accommodation is arranged approximately 4 weeks before the course starts. Accommodation will not be arranged until full payment has been made to ALC.
7. If your first choice of accommodation is not available we will arrange for alternative accommodation until the first choice is available.
8. For student visa holders, information provided by the student may be made available to the Commonwealth and State agencies and the Fund Manager of the ESOS ASSURANCE FUND, pursuant to obligations under the ESOS Act 2000 and the National Code. ALC is required under this act to report to the relevant government department certain changes to a student's enrolment and any breach of a student visa condition relating to attendance or satisfactory academic performance.

CANCELLATION AND REFUND POLICY

- If you must withdraw from a course because the Australian government will not issue a visa, tuition fees will be refunded in full on presentation of the letter from the Australian Embassy stating that the visa application has not been successful.
- If you withdraw from the course for any other reason and notify ALC in writing 28 days or more before the course begins, 90% of tuition fees will be refunded within 4 weeks.
- If you withdraw from the course less than 28 days before the course begins, an amount no greater than 8 weeks' tuition fees will be retained by ALC
- If you withdraw after the course starts no fees will be refunded.
- A cancellation fee equivalent to two weeks homestay will apply if less than 4 weeks notice is given for cancelling homestay either before the course starts or after the course has started.
- In all cases above, the enrolment fee, accommodation placement fee and all other service fee will be retained by ALC.
- In such cases above, the refund will be made within 4 weeks of ALC's receipt of written notification as per the ESOS Act 2000
- No fees can be refunded while you are in Australia.
- Tuition fees are not transferable.
- If ALC terminates any course before its commencement, course monies will be refunded in full within 2 weeks of notification of termination as per the ESOS Act 2000.
- If ALC terminates any course after the course commencement date, ALC will arrange for the transfer of the student to another institution offering a similar course at no extra expense to the student or course monies will be refunded within 2 weeks of notification of termination as per the ESOS Act 2000.
- Access Language Centre has in place appropriate arrangements for independent grievance dispute resolution. However, these dispute resolution processes do not circumscribe your right to pursue other legal remedies and you have the right to be represented by a nominee if you so choose.
- Signing the ALC enrolment form in agreement with ALC's enrolment, cancellation and refund policies does not remove your right to take further action under Australia's consumer protection laws.
- Any refund will be paid to the person who originally paid the fees.

I understand and agree with the Access Language Centre enrolment, cancellation & refund policy (to be signed by parent / guardian if the student is under 18 years of age)

Signed..... Date...../...../.....